



**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I/We** JBR Events Ltd

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description <b>ABBEY PARK GROUNDS</b> <b>ABBEY PARK ROAD</b>			
<b>Post town</b>	LEICESTER	<b>Postcode</b>	LE4 5AQ

Telephone number at premises (if any)	<b>n/a</b>
Non-domestic rateable value of premises	<b>£ 800</b>

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- |    |  |                             |
|----|--|-----------------------------|
| a) | an individual or individuals *                       | please complete section (A) |
| b) | a person other than an individual *                  |                             |
|    | i as a limited company/limited liability partnership | please complete section (B) |
|    | ii as a partnership (other than limited liability)   | please complete section (B) |

- |     |   |                             |
|-----|---|-----------------------------|
| iii | as an unincorporated association or   | please complete section (B) |
| iv  | other (for example a statutory corporation)   | please complete section (B) |
| c)  | a recognised club   | please complete section (B) |
| d)  | a charity   | please complete section (B) |
| e)  | the proprietor of an educational establishment  | please complete section (B) |
| f)  | a health service body   | please complete section (B) |
| g)  | a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales   | please complete section (B) |
| ga) | a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | please complete section (B) |
| h)  | the chief officer of police of a police force in England and Wales  | please complete section (B) |

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b> n/a			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes	
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

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**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b> n/a			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes	
<b>Nationality</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name JBR EVENTS LTD
Address unit C2, Eckland Lodge Business Park Market Harborough LE16 8HB
Registered number (where applicable) 13847876

Description of applicant (for example, partnership, company, unincorporated association etc.) Private limited company
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
0	1	0 4 2 0 2 2

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)  festival site, contained within a public outdoor park. The site will only be used for one weekend a year (Fri/Sat/Sun), on the last weekend in June (yearly)
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If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

9,999
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What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- |  |                            |
|--|----------------------------|
| Provision of regulated entertainment (please read guidance note 2)   | Please tick all that apply |
| a) plays (if ticking yes, fill in box A)                             | x                          |
| b) films (if ticking yes, fill in box B)                             | x                          |
| c) indoor sporting events (if ticking yes, fill in box C)            |                            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) |                            |
| e) live music (if ticking yes, fill in box E)                        | x                          |
| f) recorded music (if ticking yes, fill in box F)                    | x                          |
| g) performances of dance (if ticking yes, fill in box G)             | x                          |

- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) x

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J) x

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Day	Start	Finish	Indoors	
			Outdoors	
			Both	x
Mon			<b>Please give further details here</b> (please read guidance note 4)  The site is a field with no permanent structures, tents or other similar structures may be used as detailed in the event manual	
Tue				
Wed			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)  Performances to only take place on the last weekend in June (yearly)	
Thur				
Fri	11:00	22:00	<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat	11:00	22:00		
Sun	11:00	22:00		

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Day	Start	Finish	Indoors	
			Outdoors	
			Both	x
Mon			<b>Please give further details here</b> (please read guidance note 4)  The site is a field with no permanent structures, tents or other similar structures may be used as detailed in the event manual	
Tue				
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)  Performances to only take place on the last weekend in June (yearly)	
Thur				
Fri	11:00	22:00	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat	11:00	22:00		
Sun	11:00	22:00		

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)  NOT APPLIED FOR
Day	Start	Finish	
Mon	n/a		<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue	n/a		
Wed	n/a		<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Thur	n/a		
Fri	n/a		
Sat	n/a		
Sun	n/a		



**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)  NOT APPLIED FOR	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon	n/a				
Tue	n/a		<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Wed	n/a				
Thur	n/a		<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri	n/a				
Sat	n/a				
Sun	n/a				

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
			Indoors	
			Outdoors	
			Both	x
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)	
Mon			The site is a field with no permanent structures, tents or other similar structures may be used as detailed in the event manual	
Tue				
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)	
Thur			Performances to only take place on the last weekend in June (yearly)	
Fri	11:00	22:00	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat	11:00	22:00		
Sun	11:00	22:00		

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish			Both	x
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)  The site is a field with no permanent structures, tents or other similar structures may be used as detailed in the event manual			
Tue						
Wed			<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5)			
Thur			Performances to only take place on the last weekend in June (yearly)			
Fri	11:00	22:00	<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)			
Sat	11:00	22:00				
Sun	11:00	22:00				

# G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	
Day	Start	Finish	Indoors	
			Outdoors	
			Both	x
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)  The site is a field with no permanent structures, tents or other similar structures may be used as detailed in the event manual	
Tue				
Wed			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)  Performances to only take place on the last weekend in June (yearly)	
Thur				
Fri	11:00	22:00	<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)	
Sat	11:00	22:00		
Sun	11:00	22:00		

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	x
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)  The site is a field with no permanent structures, tents or other similar structures may be used as detailed in the event manual		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri	11:00	22:00	Performances to only take place on the last weekend in June (yearly)		
Sat	11:00	22:00	<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun	11:00	22:00			

**I**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)  NOT APPLIED FOR	Indoors	
Day	Start	Finish		Outdoors	
Mon	n/a		<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue	n/a				
Wed	n/a		<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)		
Thur	n/a				
Fri	n/a		<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	n/a				
Sun	n/a				

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	x
				Off the premises	
				Both	
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)  Event to only take place on the last weekend in June (yearly)		
Mon					
Tue					
Wed					
Thur					
Fri	11:00	22:00			
Sat	11:00	22:00			
Sun	11:00	22:00			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

<b>Name</b> To be Appointed	
<b>Date of birth</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Personal licence number (if known)</b>	
<b>Issuing licensing authority (if known)</b>	

**K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).

None

**L**

<p><b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)</p>			<p><b><u>State any seasonal variations</u></b> (please read guidance note 5)</p> <p>Performances to only take place on the last weekend in June (yearly)</p>
Day	Start	Finish	<p><b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)</p>
Mon			
Tue			
Wed			
Thur			
Fri	10:00	22:45	
Sat	10:00	22:45	
Sun	10:00	22:45	



## M

Describe the steps you intend to take to promote the four licensing objectives:

### a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

- The licence is only valid on the last weekend in June (yearly basis), that weekend being Fri/Sat/Sun.
- 1) The licence is subject to permission being granted by the land/building/area owner for specific use of any event/s planned. This must be evidenced in writing upon request by the Licensing Authority. The Licence Holder will comply with any local policies or regulations that relate to that land/building/area.
- 2) The licence is subject to Leicester City Council's Standard Conditions for Places of Public Entertainment, published on the Licensing Authority's website [www.leicester.gov.uk/licensing](http://www.leicester.gov.uk/licensing)
- 3) The licence is subject to the licence holder satisfying the deadlines set in relation to submission of any event plans, risk assessments or any other documents or plans required by the Authorities/Agencies as detailed within permission letter issued by the Local Authority. If these deadlines are not adhered to satisfactorily as deemed by the Licensing Authority, the licence is deemed null and void and all licensable activities will not be licensed.
- 4) The licence holder must submit a fully documented event management plan to the Festivals & Events team which must be completed within the agreed timelines. The plan must include full details relating to at the very least; event management structure and contact details, site plans, programme timings, attendance estimations, site, staging and facilities provisions, Emergency risk assessments and access, public communications, insurances and any other areas of consideration. Consultation must take place between the licence holder and the Festivals & Events team to achieve this and will be adhered to in full.
- 5) The Licensing Authority will consult with all the required authorities/agencies to ensure that all of the conditions are complied with in full and inform the licence holder if this is not the case which will require immediate compliance and if not the condition/s relating to deadlines will come into force.
- 6) The time restrictions of activities stated on the licence are the maximum allowed, however the time limits stated within the event management plan or risk assessments would be those applicable.
- 7) The licence holder will comply with all reasonable actions or steps directed by or an officer acting on behalf of the Licensing Authority

### b) The prevention of crime and disorder

- 8) The licence holder will consult with the police in relation to any event/s where this licence will be in use.
- 9) The licence holder will submit to Leicestershire Police (Operations planning department or as directed) any documents that they require as part of a documented plan or risk assessment that must be submitted in line within agreed deadlines.
- 10) The licence holder will complete any reasonable requests or instructions issued by the police in relation to the event/s.
- 11) Full consideration and assessment must take place of the security provision. This must be done in consultation with the police, Festivals & Events Team and the Licensing Authority. The authorities must be satisfied that the provisions are in place, meet the requirements of any event/s and will be adhered to in full.
- 12) Any personnel that require to be SIA registered must be correctly licensed and must display their SIA identification prominently at all times during any event/s.
- 13) The Licence Holder must ensure that all staff (paid or unpaid) selling alcohol are

trained on the law with regards to age restricted sales, in particular what identification can be accepted and that this is properly documented.

**c) Public safety**

- 14) The licence holder will monitor and not exceed the maximum safe capacity for any event. This will be determined by the local authority in consultation with partner agencies and detailed on the event management plan.
- 15) The licence holder will take into account public safety in all aspects of any events and this must be documented within the event management plan and any other risk assessments or documents submitted to the satisfaction of the relevant part of the local authority.
- 16) The licence holder will consult and comply with any required public safety actions directed by the relevant parts of the local authority.
- 17) The licence holder will consult with the Traffic Management/Highways or relevant parts of the local authority if required and submit a management plan in relation to traffic/highways management. This must be to the satisfaction of the local authority and complied with in full.

**d) The prevention of public nuisance**

- 18) A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The authority must be satisfied with this assessment and that it will be adhered to in full.
- 19) The licence holder will take all reasonable steps in order to reduce the chances of any event causing a public nuisance

**e) The protection of children from harm**

- 20) If alcohol is being served or sold, then the age verification scheme 'Challenge 25' must be operated and complied with by all staff members. Staff members must be trained in the scheme and specifically what identification can be accepted. Notices advertising that the premises operates a Challenge 25 scheme must be displayed in a clear and prominent position at the entrance to the event and inside the event at all bar servery areas where alcohol is being served or sold.
- 21) A refusals log shall be in operation at each area where the sale of alcohol is being conducted. The refusals log shall be maintained throughout the event and be made available immediately to the police or Licensing Authority on request.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee. Yes
- I have enclosed the plan of the premises. Yes

- I have sent copies of this application and the plan to responsible authorities and others where applicable. Yes
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. Yes
- I understand that I must now advertise my application. Yes
- I understand that if I do not comply with the above requirements my application will be rejected. Yes
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). n/a

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	A.Rohomon BEM
Date	8 <sup>th</sup> Feb 2022

Capacity	Authorised agent
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**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

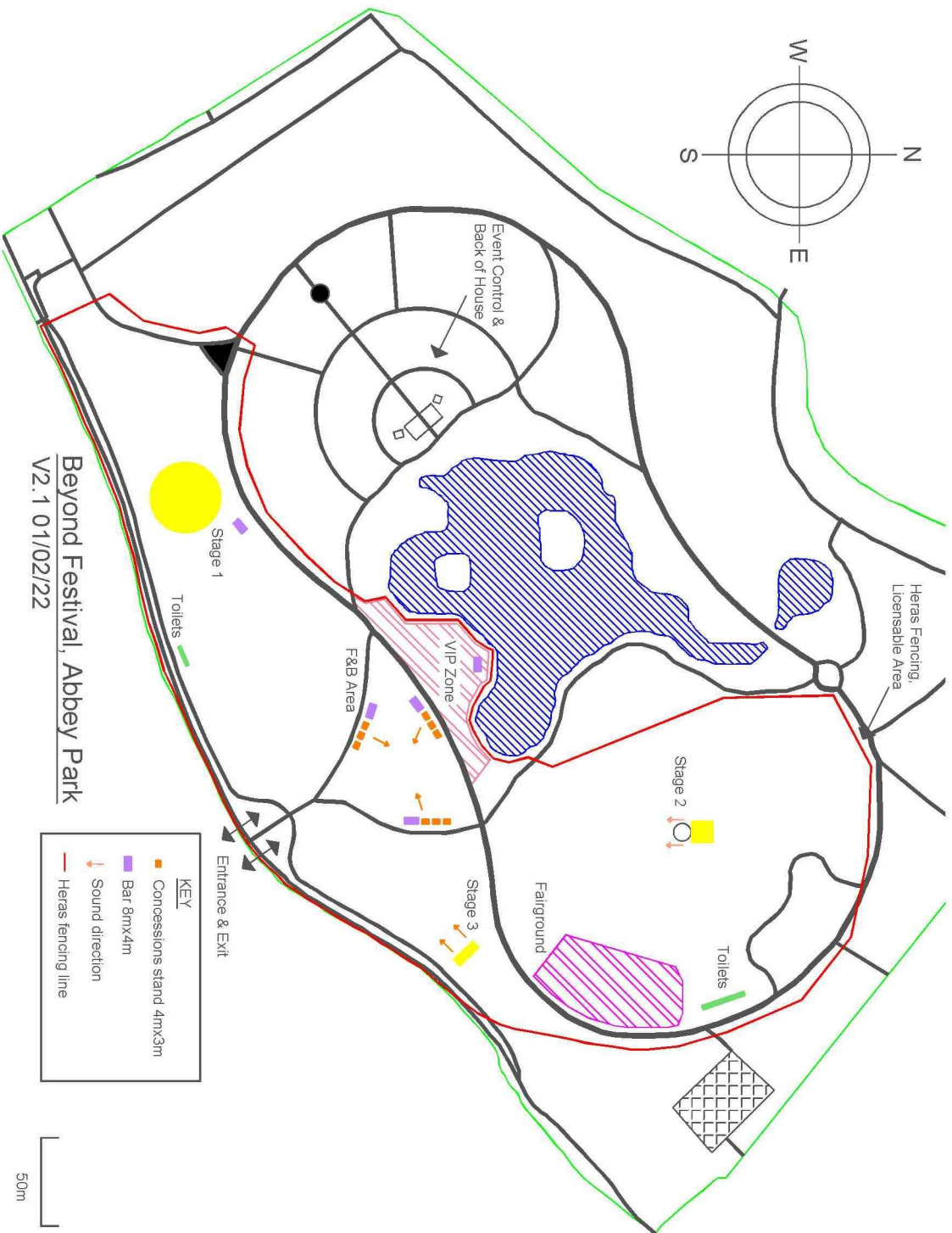
Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Abs Rohomon BEM Rohomon Risk Mitigation Orchard House, 15a Market Street, Telford TF2 6EL Reg. No: <b>13562238</b>			
Post town	<b>Telford</b>	Postcode	<b>TF2 6EL</b>
Telephone number (if any)	[REDACTED]		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
[REDACTED]			

**NOTE**

Any personal data that you provide will be processed in accordance with current data protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Privacy Notice on our website [www.leicester.gov.uk](http://www.leicester.gov.uk)

**Notes for Guidance**



Beyond Festival, Abbey Park  
 V2.1 01/02/22

KEY	
	Concessions stand 4m x 3m
	Bar 8m x 4m
	Sound direction
	Heras fencing line

50m